

Little Hickory Productions, Inc.

A Pennsylvania Not For Profit Corporation

Hickory Fest 2019 Vendor Information

Thank you for your interest in vending at our festival. Vendors are a very important part of the fun!

VENDOR QUESTIONS

Contact our Festival Office at 570-723-1004 or vendor@HickoryFest.com

HOW TO APPLY:

1. Complete and mail the attached vendor application.
2. Enclose a check or pay on line by credit card for all fees at www.HickoryFest.com (additional fees apply)
3. Enclose a certificate of insurance naming Little Hickory Productions Inc as additional insured.

Deadlines:

Applications due as soon as possible to hold your spot and avoid to additional charges, (After June 30th additional 25% added to Fee). There are a limited number of openings and they fill up quickly.

FEES: Due By June 30th (25% added to Fee after June 30th, space not guaranteed after June 30th)
Craft Vendor 10' frontage ... \$175 includes 2 festival passes and basic camping (after June 30th, \$218.75)
Craft Vendor 20' frontage ... \$225 includes 2 festival passes and basic camping (after June 30th, \$281.25)
Food Vendor 30' frontage ... \$350 includes 2 festival passes and basic camping (after June 30th, \$437.50)
Additional Passes ... \$60/each

Application Hints:

We desire a variety of food and unique merchandise. Vendor selection will be based on professionalism and creativity.

Food vendors must have certificates applicable state permits for food service.

Due to our community partnerships, and fundraising opportunities, Food Vendors may not sell bottled water or soda, unless approved by The Vendor Coordinator in writing.

All vendors must provide proof of insurance with Little Hickory Productions Inc., as additional insured

First time craft vendors should provide pictures of their wares, hand-made items are preferred.

Fees will be returned for any vendor not selected; all vendors that are accepted will be contacted prior to June 30th.

Vendor Guidelines:

- All applications will be considered on a first come first served basis and we reserve the right to accept or deny any application.
- FEES: Due By June 30th (25% added to Fee after June 30th, space not guaranteed after June 30th)
- Set-up times, Thursday after 4 pm and Friday 9 am to 12pm (noon), all vendors must be set-up prior to the start of the Festival by 12 (noon) on Friday
- Festival ends at 4 pm Sunday. Tear down does not start until the last stage show ends, NO EARLY DEPARTURES!
- Pa sales tax is the responsibility of the vendor
- Security for your merchandize is your responsibility.
- Vendor camping is provided as close to your booth as possible, vendors with large campers must make arrangements with the Festival Office prior to arrival.
- ALL VENDORS AND THEIR WORKERS MUST HAVE PASSES. Two weekend passes will be provided for craft vendors and three passes for food vendors. Additional passes may be purchased at a reduced rate.
- No vehicles will be allowed inside the fence during Festival hours.
- Trash removal will be provided but it is your responsibility to use it, your vending area must be kept clean at all times and all trash must be picked up prior to leaving on Sunday.
- Utilities will be provided by Festival, vendors need to supply extension cords and power strips for their use, if water is needed hose and splitters are a must.
- To conserve power the use of twinkle and LED's are suggested for lighting
- There are NO DOGS ALLOWED in the vendor area and within the Festival grounds.

17th Annual Hickory, August 16th – 18th, 2019

Little Hickory Productions, Inc.

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Hickory Fest 2019 VENDOR APPLICATION The festival goes on rain or shine

Please Print;

First Name _____ Last Name _____

Address _____

City _____ State _____ Zip _____

Phone _____ Email _____

Contact Person (if different from above) _____

As a vendor for the festival, I realize that I am a representative of the festival and will act as an example to the rest. I will conduct my-self in a professional manor and agree to be open throughout the duration of the stage show. I understand that I am responsible for my own safety and actions. I further agree to indemnify and hold harmless the Hickory Fest, Little Hickory Productions Inc., Stony Fork Creek Campground and any persons involved in organizing and presenting programs from any claims arising from my participation as a vendor in this festival, including any loss or damage.

Signature _____ Date _____

Describe your products (or attach list) _____

Fee Schedule, Due By June 30th (25% added to Fee after June 30th, space not guaranteed after June 30th)

Craft Vendor 10' frontage ... \$175 includes 2 festival passes and basic camping (after June 30th, \$218.75)

Craft Vendor 20' frontage ... \$225 includes 2 festival passes and basic camping (after June 30th, \$281.25)

Food Vendor 30' frontage ... \$350 includes 3 festival passes and basic camping (after June 30th, \$437.50)

Additional Passes ... \$60/each (after June 30th, \$75/each)

Fees Due:

▪ Vendor Fee, __ Craft 10' \$175 / __ Craft 20' \$225 / __ Food \$350 \$ _____

▪ Additional Passes _____ @ \$60/each \$ _____

▪ Late Fee After June 30th Add 25% \$ _____

Total Due: \$ _____

Be sure to include:

- Check for fees payable to Little Hickory Productions Inc.
- Certificate of insurance naming Little Hickory Productions Inc as additional insured.
- Photos of your booth set-up and products (for vendors that are new to Hickory Fest)

Send Application, Check, Proof of Insurance and Photos to:

Little Hickory Productions Inc.

P.O. Box 111 Wellsboro, Pa. 16901

Or Pay by Credit Card (follow link on our website, www.HickoryFest.com, additional fees apply).

All applications will be considered on a first come first served basis and we reserve the right to accept or deny any application. Applications without fees will not be considered and you will be notified when your check is processed.

Any special needs or question please contact our Festival Office at 570-723-1004 or vendors@HickoryFest.com

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